

Exhibitor Manual  
China Toy Expo 2020

# Notice

## I. Basic Notice

1. This service manual only provides basic information on exhibition-related services. Please log in the Organizer's exhibitor management system: <http://cte-fairsystem.tjpa-china.org/> for downloading or submitting detailed information of various documents. Contact CTJPA to get your id.
2. Please improve your company's basic information firstly and then fill all the forms at system.
3. This is a professional business fair. No visitors under 16 will be admitted.
4. The move out time is 4:00pm October 23, please arrange your ticket appropriately.

## II. Notice for Construction and Shipment

5. The height of the raw space at this year's exhibition is limited to 5 meters. No double-deck booth structure is allowed. Thank you for your cooperation. If the height of the booth exceeds 4.4 meters, a fee is required for drawings review and approval. Please contact Shanghai HAH Consulting & Exhibition Co., Ltd. for drawings review and approval. See page 5 for contact information.
6. Raw space constructor must buy fair booth insurance.
7. Construction deposit is the constraint of the constructor behaviors. It should be borne by constructor, not exhibitor. Exhibitors are requested not to pay in advance to avoid unnecessary losses.
8. The fair safety, fire control regulations and booth construction requirements must be strictly implemented in the exhibition. The congress has right to deduct the construction deposit that violate the regulations.
9. In order to guarantee the food safety, please don't order food outside. Exhibitors can eat in the restaurant which the organizer cooperated.
10. Exhibitors should choose a freight forwarding company designated by the Organizer. Otherwise, the exhibitor should be responsible for any disputes arising from the use of non-designated logistics companies.

## III. Notice at Fair Site

11. During the exhibition, please take care of your valuables and help the security guard to take necessary anti-theft measures.
12. No eating and smoking in the booth.
13. During the exhibition period, it is prohibited to use any form of external sound broadcasting equipment in the pavilion, including but not limited to stereos, megaphones, loudspeakers and trumpets. The sound volume of all booths must be controlled under 70 decibels.
14. The organizer attaches great importance to the protection of intellectual property rights. Intellectual property protection office will be set up during the exhibition site. If you have related questions, please contact the office

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# I. General Information

## 1. Official Fair Name

19<sup>th</sup> China International Trade Fair for Toys & Preschool Educational Resources

## 2. Organizer

China Toy and Juvenile Products Association

## 3. Venue

Shanghai New International Expo Center  
No. 2345, Long Yang Road, Pudong, Shanghai, China

## 4. Fair Dates & Opening Hours

October 21 09:00 -- 17:00  
October 22 09:00 -- 17:00  
October 23 09:00 -- 16:00  
No visitors under 16 will be admitted

## 5. Time Schedule for Booth Construction

1) Booth Construction  
October 19 08:30 -- 22:00  
October 20 08:30 -- 22:00  
2) Booth Decoration  
October 20 08:30 -- 22:00  
3) Move-In Exhibits  
October 20 12:00 -- 22:00  
4) Move-Out Exhibits  
October 23 17:00 -- 23:00

## 6. Exhibition Hall Layout



## 7. Transportation

Shanghai New International Expo Centre (SNIEC) is located in Pudong New Area of Shanghai and easily accessible using many means of transport. The public traffic interchange named “Longyang Road Station” for buses, metro lines and maglev, stands around 600 meters apart from SNIEC. It takes about 10 minutes to walk from the “Longyang Road Station” to the fairground. In addition, Metro Line 7 is direct to SNIEC at Hua Mu Road Station whose exit 2 is close to Hall W5 of SNIEC.

### 1) By metro

#### a. From Pudong International Airport

Take Line 2 and get off at Longyang Rd. (Exit 6) Walk 780 meters. Round 1 hour and 6 minutes.

#### b. From Hongqiao International Airport

Take Line 2 and get off at Longyang Rd. (Exit 6) Walk 780 meters. Round 1 hour and 10

minutes.

c. From Shanghai Hongqiao Railway Station

Take Line 2 and get off at Longyang Rd. (Exit 6) Walk 780 meters. Round 1 hour and 4 minutes

2) By Taxi

a. Pudong International Airport

The Shanghai Pudong International Airport is located on the south coast at the mouth of the Yangtze River, is 45km east of the city.

A taxi from the airport to the Bund will take up to one hour and cost around US\$30, while a shuttle bus is \$10. A magnetic levitation train will whisk passengers into the city in 20 minutes.

b. Hongqiao International Airport

The existing Hongqiao International Airport, though slightly aged, works quite well and is easily accessed from the central business district where many airlines have offices. It's 15km west of the city.

From here a taxi is \$15 and a public bus as little as \$1.

3) City Transportation

a. City Buses

Public buses in Shanghai are the most convenient and inexpensive way to loop the city. Almost more than 1,100 bus lines here to help you to go to every corner of the city.

Buses 1 to 199 run from 5:00am to 11:00pm. Fares range from 1 yuan to 3 yuan depending on the length of the routes or the bus conditions.

b. Subway

There are 11 subway lines in Shanghai. The ticket costs from 3 yuan to 6 yuan depending on the distance. Subway Line 1 and 2 link many famous attractions in Shanghai.

c. Ferries

In Shanghai, there are more than 20 ferry lines link Pudong and Puxi Areas. It costs 1 yuan per person, 1.3 yuan per bike and 2 yuan per motorcycle.

d. Taxis

Taxis are the most convenient transportation in the city. The charges are different from time. From 5:00-22:59, charges are 12 yuan for the first 3 kilometers and 2.4 yuan for each additional kilometer. From 23:00 to 4:59, charges are 13 yuan for the first 3 kilometers and 3.1 yuan for each additional kilometers.

Hot Lines

Qiangsheng Taxi: 021-6258 0000

Dazhong Taxi: 021-6318 3880

Haibo Taxi: 96965

Bashi Taxi: 96840 or 6445 8484

Jinjiang Taxi: 96961

## II. Contacts

### 1. Organizer (Comprehensive Service)

China Toy and Juvenile Products Association  
Ms. Coco Wen  
Tel: 86-10-68293631  
Fax: 86-10-66033964  
Email: coco\_wen@tjpa-china.org

### 2. Catalogue Service (Catalogue Information Collection)

Beijing Youpin Didai Cultural Development Co., Ltd.  
Mr. Pan /Ms. Sun  
Email: china\_toy\_expo@126.com

### 3. Official Contractor

(Standard Booth Construction, Additional Furniture Retting)

VIEWSHOP EXHIBITION & DISPLAY (SHANGHAI) CO.,LTD.

Hall W5 N1: Lizzie Jiang  
Tel: 86-21-32513138-231  
Fax: 86-21-32517911  
Mobile: 86-13661666028  
Email: lizzie.jiang@viewshop.net  
Hall W4 N2: Peter Gao  
Tel: 86-21-32513138-227  
Fax: 86-21-32517911  
Mobile: 86-13816833462  
Email: peter.gao@viewshop.net

TopBridge Group  
Hall N3-N5 E7: Ms. Zhao  
Tel: 86-21-51216953  
Fax: 86-21-50187208  
Mobile: 86-18049761560

Email: 2913703441@qq.com

#### 4. Shipping Instruction

(Shipment、 Exhibits Storage、 On-site Storage of Empty Containers)

Sinotrans Eastern Company Ltd. Exposition Logistics Branch

Ms. Li Ting / Mr. Li Jiong

Tel: 86-21-65750086

Fax: 86-21-65214083

Mobile: 86-18918781192 / 18918781200

Email: ting.li@sinotrans.com / lijiong@sinotrans.com

On-site Small Parcel Express Service

SF Express Group (Shanghai) Express Co., Ltd.

Mr. Zhang Weiwei

Mobile: 86-13918949835

Fax: 86-21-69763068

Email: weiweizhang@sffmail.sf-express.com

#### 5. Hotel Agency (Hotel Reservation)

Times Hotel Management Co., Ltd.

Ms. Wang/ Mr. Wang

Mobile: 86-17717902512 / 86-18901693263

Tel: 86-21-64705363

Fax: 86-21-64705383

Email: times-shh@sdlm.cn

Shenzhen JL. Exhibition and Conference Service Co., Ltd.

Ms. Grace Zhang

Mobile: 86-13817299016

Tel: 86-755-82880596

Email: exhibition@bestmeeting.net.cn

#### 6. Designated Insurance Companies (Booth Insurance)

Ping An Insurance Company of China, Ltd. Shanghai Branch

Mr. Chen Wenbin / Ms. Lu Jiayu

E-mail: yoyolu713@163.com



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7. Translation Service (Translator Hiring)
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Beijing Ruyi Translation Services Co., Ltd.
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Ms. Li
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Email: <a href="mailto:lilingfen@ruyitrans.com">lilingfen@ruyitrans.com</a>
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### III. Badges (Dead line September 20, 2020)

#### 1. Application

- a. Only exhibitors can apply for the badge.
- b. If you apply for additional badge, each badge costs 30 RMB.

#### 2. Number of Free Badges

Booth	Number of free badges
18sqm & below	5
19-72sqm	10
73-200sqm	20
201-400sqm	30
401sqm & above	50

#### 3. Name List of Exhibitors

The name, title and company name will be printed on the exhibitor badge.

#### 4. Getting the Badges

Please take the booth confirmation letter and business card to exhibitor registration counter at the south entrance hall to get the badges and other materials on Oct 19-20, 2020.

#### 5. Passport

According to epidemic prevention requirements, all the exhibitors should fill the real passport number. The organizer will check the original passport to check the exhibitor's identity on the show site.

## Badges Application Form

Booth Number			
Company Name			
<b>No.</b>	<b>Name</b>	<b>Title</b>	<b>Passport No.</b>
1			
2			
3			
4			
5			

## IV. Catalogue Information Collecting (Dead line August 31, 2020)

1. There are 2 parts for the fair catalogue. Basic information at printed catalogue and AD page at E-catalogue.
2. For basic information, just fill the form below at fair system.
3. For the AD page, it will be designed by CTJPA for free according to the standard sample or exhibitor design and send to CTJPA.
  - 1) Designed by CTJPA, please send these to [china\\_toy\\_expo@126.com](mailto:china_toy_expo@126.com)
    - a. The information form below
    - b. Company logo and brand logo(AI or EPS type or 300dpi JPG, TIF, PSD type)
    - c. 5-10 products pictures(300dpi, TIF, AI, EPS or PSD type)
    - d. Introduction for company and products
    - e. CTJPA send back to exhibitor for check
  - 2) Designed by exhibitor and send to [china\\_toy\\_expo@126.com](mailto:china_toy_expo@126.com)  
AD page (216\*281mm, 300dpi, TIF/EPS/JPG or PDF type)

## Catalogue Information Form

\*Company Name (English):

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Company Name (Chinese):

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\*Address (English):

---

Address (Chinese):

---

\*Post Code:

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\*Tel (eg.86-10-68290000):

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\*Email:

---

Website:

---

\*Product Introduction (English, max 120 characters):

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Product Introduction (Chinese, max 120 characters):

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\*Product Category:

- Educational toys & Games
  - Baby & Infant Toys
  - Wooden & Bamboo Toys
  - Electronic & Remote Control Toys
  - Smart-Tech Toys
  - Soft Toys、Dolls
  - Models & Figurines、Hobby Goods
  - Outdoor & Sporting Items
  - Testing, Inspection & Certification Services & Others
- \*Company Logo File (ai/psd/pdf)

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*\*Required*

## V. Application Forms for Standard Booth (Dead line September 13, 2020)

### 1. Panel and Furniture

\*Fascia Board Company Name (English)

\_\_\_\_\_

Fascia Board Company Name (Chinese)

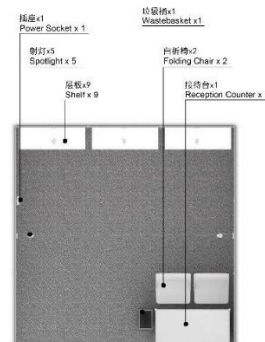
\_\_\_\_\_

### 2. Basic facilities for standard booth

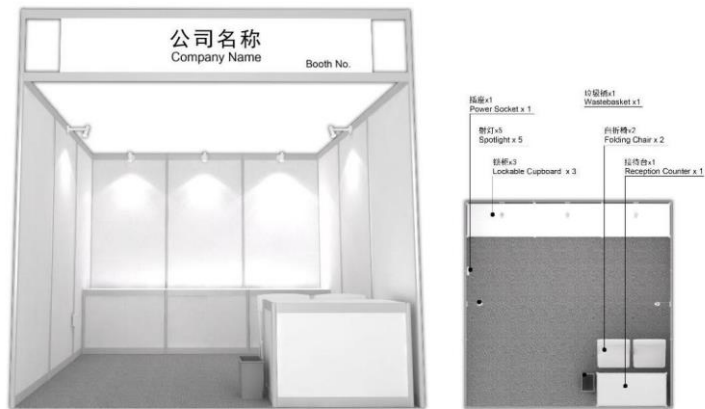
Item	17sqm & below	18-26sqm	27-35sqm	36sqm & above
Info Desk	1	2	3	4
Folding Chair	2	4	6	8
Panels / Lockers	9/3	18/6	27/9	36/9
Waste Paper Basket	1	2	3	4
Spotlight 100W	5	10	15	20
Socket 500W	1	2	3	4

3. Exhibitor can choose 1 of the basic construction styles below for free. Please fill the corresponding form. If you need other facilities, please fill the Additional Furniture Form.

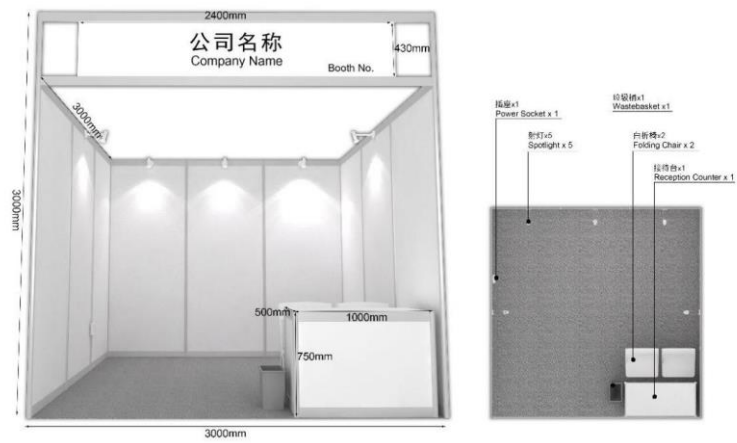
a) Shelves



b) Lockers



c) Without shelves or lockers



## Form for Shelves

1. Please fill the form carefully. If you amend the place for shelves on site, you need to pay additional RMB 60 for the change.
2. Add or delete the panels according to your booth size and opening direction. If you do not clear that, please contact CTJPA.
3. Use horizontal line to represent shelf and mark the height.

Company Name: \_\_\_\_\_

Booth Number: \_\_\_\_\_

Left side 3 panels			Back side 3 panels			Right side 3 panels		
panel height 250cm								
	100cm							



## Form for Lockers

1. Add or delete the panels according to your booth size and opening direction. If you do not clear that, please contact CTJPA.
2. 3 lockers are connected, they can not be separated. They should be set at left side walls, back side walls or right side walls. Just 3 choices.

Company Name: \_\_\_\_\_

Booth Number: \_\_\_\_\_

Left side 3 panels			Back side 3 panels			Right side 3 panels		
panel height 250cm								
75cm Locker	75cm Locker	75cm Locker						

## Additional Furniture Form

The exhibitor can choose additional furniture here. After you fill this form, the contractor will contact you and you should pay it before the fair. If you have special demands, you can contact the contractor.

Company Name: \_\_\_\_\_

Booth Number: \_\_\_\_\_

No.	Item	Unit Price (RMB)	Quantity
1	Information Counter 1000L*500W*750H	110	
2	Lockable Cupboard 1000L*500W*750H	30	
3	Display Counter 500L*500W*750H	100	
4	Tall Showcase 1000L*500W*2500H	600	
5	Tall Showcase 1000L*500W*2500H	300	
6	Square Table 750L*750W*750H	130	
7	Rectangular Table 1200L*750W*750H	140	
8	Round Table 750D*750H	140	
9	Shelf 1000L*300W	60	
10	Folding Chair	20	
11	Bar Stool	80	
12	Black Leather Chair	70	
13	Catalogue Shelf	100	
14	Waste Paper Basket	10	
15	Lockable Door	200	
16	Folding Door	150	
17	Shelf Rack	280	
18	Spotlight 100W	50	
19	Long arm Spotlight	70	
20	Fluorescent Lamp 40W	50	
21	Socket 500W	50	
22	Water dispenser with 3 buckets of water	300	

## VI. Application Form for Raw Space (Dead line September 13, 2020)

### 1. Height limit-related drawing review

The height of the raw space of this year's exhibition is limited to 5 meters (single-story; double-story structure is not allowed at this year's exhibition). According to the New International Expo Center's regulations, if the booth height is over 4.4 meters, the exhibitor must submit their renderings to Shanghai HAH Consulting & Exhibition Co., Ltd. for review and approval at their own expenses.

Please consult Mr. Zhang Yi of Shanghai HAH Consulting & Exhibition Co., Ltd. for details of drawing review and corresponding expenses.

Tel: 86-21-28906633-802

Fax: 86-21-28906000

E-mail: hah@hahchina.com

Reference Unit Price: RMB25/m<sup>2</sup>

### 2. Application for hanging points

If your booth has a suspended structure, please register it in the Organizer's exhibitor management system or declare it to the Official Contractor. During the construction period, the suspended structure shall be assembled and placed directly below the required suspension position. The main venue staff shall notify the Pavilion site staff to verify the locations and quantity of hanging points and calculate the total charge, which shall be paid to the Customer Service Center in the South Entrance Hall of the Pavilion.

Charge standards:

RMB1,800/point; Advertising charge is RMB300/m<sup>2</sup> for at least 5 m<sup>2</sup>. (The higher total amount shall prevail)

RMB100/hoist (including deposit), which can be refunded after the hoist has been turned to the warehouse following exhibition removal.

### 3. Insurance

Constructor should ensure the structural safety and construction safety during booth erection. In order to ensure the effective and proper handling of liability accidents and protect the rights and interests of raw space exhibitors, raw space builders must purchase exhibition liability insurance.

### 4. Raw Space Declaration Process

The following documents must be submitted for self-built booths

- a. Business license of the builder (valid business license after annual examination)
- b. Raw space Insurance Policy (Required)
- c. Booth renderings, detailed dimensional drawings, material labeling drawings, and

exhibitor's exhibit information

d. Location map of the facilities in the general plan of the Pavilion.

e. The security responsibility document shall be sealed and scanned, and e-mailed back (the exhibitor and the builder shall sign and put their red seals together)

f. If a carpet is used, the B1 grade flame-retardant carpet meeting fire protection requirements must be used, and relevant fire proof documents must be provided.

g. If a raw space connects electricity by itself, it must present the relevant certificate (electrician certificate) of the operator, which shall carry it during work (copy or electronic version)

## Raw Space Construction Form

Company Name				
Booth Number				
Name of Construction Company				
Contact Person				
Tel				
Email				
No.	Item	Unite	Price(RMB)	Quantity
1	Raw Space Management Fee (Please fill the area of booth)	sqm	32	
2	Raw Space Deposit 100sqm & below 101-200sqm 201-300sqm 301-400sqm 400sqm & above (Please fill the deposit cost)	/	20000 40000 60000 80000 100000	
3	Electric Box 15A/380V	exhibition period	1450	
4	Electric Box 30A/380V	exhibition period	1700	
5	Electric Box 40A/380V	exhibition period	2000	
6	Electric Box 60A/380V	exhibition period	2700	
7	Electric Box 100A/380V	exhibition period	4200	
8	Electric Box 150A/380V	exhibition period	6600	
9	Electric Box 200A/380V	exhibition period	11000	
10	Electric Box 250A/380V	exhibition period	13200	
11	Electric Box 300A/380V	exhibition period	16200	
12	Electric Box 350A/380V	exhibition period	22500	
13	Electric Box 400A/380V	exhibition period	25500	

## VII. Shipping Information

### GUIDELINES ON FREIGHT FORWARDING ARRANGEMENT

CHINA TOY EXPO 2020  
Oct 21 - Oct 25, 2020

#### I. CONSIGNEE

All cargo must be shipped **prepaid** and consigned as follows (**DIRECT SHIPMENTS TO SHANGHAI**):

*For Seafreight*

**Consignee:** SINOTRANS EASTERN COMPANY LTD. EXPOSITION LOGISTICS  
BRANCH

4/F, No.85 OuYang Rd, Jinling International Mansion,  
Shanghai, P.R.China. 200081

[Tel:86-21-65750086,65213060](tel:86-21-65750086,65213060)

Fax:86-21-6521 4083

E-mail: [ting.li@sinotrans.com](mailto:ting.li@sinotrans.com); [lijiong@sinotrans.com](mailto:lijiong@sinotrans.com)

Attn:Ms. Li Ting, Mr.Li Jiong

**Notify Party:** [SAME AS CONSIGNEE](#)

*For Airfreight*

**Consignee:** *SSF/SINOTRANS SHANGHAI INTERNATIONAL  
FORWARDING CO.,LTD.*

*904 NO.180 JI CHANG AVE. PU DONG INTL AIRPORT  
SHANGHAI 201202 PRC*

*TEL:86-21-68334798 FAX:86-21-68334796*

**Notify Party:** *SINOTRANS EASTERN COMPANY LTD. EXPOSITION LOGISTICS  
BRANCH*

*TEL:86-21-65213060 FAX:86-21-65214083 ATTN:Ms. Li Ting*

#### II. PACKING MATERIAL REQUEST

- All the wooden packing of the exhibits from overseas must be marked by IPPC (International Plant Protection Convention) officially
- if it is not wooden case , please provide the ORIGINAL “ Declaration of No-Wood Packing Material” which is issued by the exhibitor.

#### III. CARGO DEADLINES

Exhibits from abroad to Shanghai

- By **Seafreight** to Shanghai Port **OCT. 9, 2020**

- By **Airfreight** to Shanghai Airport **OCT. 11, 2020**  
(Do not use House AWBs, ship only on direct Master AirWayBills)

(For the new Customs regulation, LOE & Censorship should be offered us no more than **Sep. 25, 2020**, otherwise we will surcharge the late document fee USD 100/consignment )

#### **IV. MARKING**

The following marking must be painted on two opposite sides of each case

***CHINA TOY EXPO 2020***

***EXHIBITOR:***

***STAND NO.***

***NET WEIGHT        KG***

***GROSS WEIGHT    KG***

***DIMENSIONS: L x W x H (CMS)***

#### **V. INSURANCE**

As the official tariff is compiled on volume of weight basis and has no correlation with the value of exhibits, naturally no insurance has been covered in our charges and work is undertaken by us is owner's risk. Therefore exhibitors should arrange a proper round-trip all risk insurance policy for their exhibits. It is advisable to insure the exhibits through a company of which the People's Insurance Company of China is the agent in China. Exhibitors should also bring a copy of the insurance policy to China as it will be required in case we need to file a claim for damage or loss on your behalf.

## SERVICES & RATES FOR HANDLING OF EXHIBITS

### I. INBOUND MOVEMENT

#### 1) BASIC SERVICE CHARGE

*US\$50.00/ exhibitor/consignment*

2) **By Sea** From arrival Shanghai port transportation to exhibition hall upto free delivery fair booth, unpacking, Customs clearance and removal of empty packing materials:

*US\$100/ CBM or 1,000kgs (whichever is greater, min 3 CBM/exhibitor/consignment)*

3) **By Air** Collection from arrival Shanghai airport, transportation to exhibition hall upto free delivery fair booth, unpacking, Customs clearance and removal of empty packing materials:

*US\$1.35/kg (min. 200kgs/exhibitor/consignment )*

4) Ex free arrival exhibition hall upto free delivery fair booth, unpacking, Customs clearance and removal of empty packing materials:

*US\$90/ CBM ( min 3 CBM /exhibitor/consignment )*

#### 5) Freight Transfer from Other Exhibitions

Collection from Customs bonded area upto delivered stand, including Customs registration, unpacking, removal and storage of empty cases:

*US\$100/ CBM ( min 3 CBM /exhibitor/consignment )*

#### 6) Handcarried Items detained at Shanghai airport

- Customs clearance *US\$120/exhibitor/consignment*

- Pickup to exhibition center *US\$80/exhibitor/consignment*

- Handling of Courier shipment *US\$60/exhibitor/consignment*

7) Empty container demurrage: AS per shipping company outlay

8) Container Grounding fee:

*US\$100/ 20'GP US\$150/40'GP*

9) Late arrival surcharge :

cargo arrived/documents received after the deadline:

*30% on inbound rate (min USD 200/consignment)*

cargo arrived /documents received after the move-in date:

*100% on inbound rate*

### II. OUTBOUND MOVEMENT



- 1) BASIC SERVICE CHARGE **Same as I. 1**
- 2) Delivery of repacked items ex exhibition hall upto Shanghai sea terminals:  
**Same as I. 2**
- 3) Storage and re-delivery of empty packing materials to fair booth after the exhibition,  
Customs clearance, re-packing and delivery of repacked items ex exhibition hall upto  
Shanghai airport: **Same as I. 3**
- 4) Storage and re-delivery of empty packing materials to fair booth after the exhibition,  
Customs clearance, re-packing and delivery of repacked items ex exhibition hall:  
**Same as I. 4**
- 5) Sold and abandoned exhibits from booth to warehouse  
**Same as I.2**
- 6) Freight Transfer to Other Exhibitions  
**Same as I. 5**

### III. STORAGE CHARGE IN CUSTOMS BONDED WAREHOUSE

#### - Storage in Shanghai

For FCL cargo	<i>US\$25/TEU/day (Min US\$70)</i>
For break bulk (LCL) cargo	<i>US\$9/cbm/week (Min US\$50)</i>
For air cargo	<i>US\$0.25/10kg/day (Min US\$40, 3days)</i>

### IV. CIQ DECLARATION CHARGE FOR PACKING MATERIAL

- Per Non-wooden Packing Case  
*US\$6/piece, min USD 60.00/consignment*
  - Per Wooden Case or Skid or Pallet  
*US\$10/piece, min USD 60.00/consignment*
  - Per 20'CTR *US\$70/unit*
  - Per 40'CTR *US\$100/unit*
- Other charges for treatment will be add per outlay.

### V. OPTION CHARGE

- 1) Translation of Invoices/LOE *US\$8.00/ page/case*
- 2) Customs Bonded Permit *US\$90/application*
- 3) Heavy Lift Surcharge
 

3,001-4,000kgs/package	<i>- US\$ 3.5/100kgs</i>
4,001-5,000kgs/package	<i>- US\$ 4.5/100kgs</i>
5,001-6,000kgs/package	<i>- US\$ 5.5/100kgs</i>
6,001-8,000kgs/package	<i>- US\$ 6.5/100kgs</i>
Over 8,000kgs/package	<i>- US\$ 7.5/100kgs</i>

- 4) THC at Shanghai terminal
- LCL charge *US\$55/cbm (min 3 cbm)*
  - FCL charge *US\$260/20' Ctnr*  
*US\$360/40' Ctnr*
  - Airfreight *US\$0.60/kg (min 200 kg)*
- 5) Collect / return of empty container form *US\$200.00/20' container*  
/ to sea terminal Shanghai *US\$400.00/40' container*

6) Container Detention On-site

During exhibition period, container stored at fair –site

*US\$50.00/TEU/DAY*

7) Exchange D/O: *As per outlay*

8) charges for on-site consumed goods if it is permitted by Customs and CIQ:

Documents : *US\$100.00*

TAX and VA *30% on CIF Value +10% Sinotrans Advance payment*

*fee*

9) Customs & CIQ inspection fee (If needed):

Basic service charge: *US\$100.00/consignment*

For FCL cargo *US\$600.00/20' container*

*US\$1200.00/40' container*

For break bulk (LCL) cargo *US\$300/consignment*

For air cargo *US\$300/consignment*

10) Additional transportation charges for container in YanShan Seaport:

*US\$ 230.00/20'*

*US\$ 460.00/40'*

11) 6% GOVERNMENT TAX WILL BE ADDED.

## **VI. EDI CUSTOMS DATA ENTRY FEE**

EDI Customs handling fee: *US\$ 50.00/consignment*

Data input fee: *US\$ 7.5 per shipping case per page*

## **VII. MAGNETISM INSPECTION FEE FOR AIR FREIGHT RETURN**

Magnetism inspection fee :

*USD*

*2.00/kgs (min USD 180/exhibitor/consignment)*

### **NOTES**

- Full container loads will be charged at a minimum of 23.00CBM/20'CTR and 46.00CBM/40'CTR.;
- For air shipments, volume/weight conversion = 6CBM / 1,000KGS;

- We do not recommend the dispatch of HAWB (air-cargo) to Shanghai Airport. All HAWB shipments will incur additional agency fees;
- There will be a 100% surcharge for dangerous, reefer or high-value cargo;
- Cargo that arrives earlier than specified, all storage dues will be another charged;
- **SINOTRANS EASTERN CO.LTD EXPOSITION LOGISTICS BRANCH** reserves the right to amend the above rates if in case the exhibition is changed its date, city or venue;
- **SINOTRANS EASTERN CO.LTD EXPOSITION LOGISTICS BRANCH** does not take any responsibility for:
  - a) If any exhibits is not allowed by the organizer or Chinese Customs to be sold or displayed on fair site
  - b) Any tax/duty for sold exhibits;
- For goods transported by Courier Service such as UPS, DHL or FEDEX, we will charge it according to our airfreight rate if they can't make custom clearance and let us do it.  
If Courier Service can complete customs clearance and delivery the exhibits to our office, we will take care of exhibits and deliver to your booth when you arrive at hall. It costs you USD 50.00.
- The handling charge for Hand-Carried Exhibits must be paid on-spot before the exhibits are released;
- Any service required from exhibitors not covered by tariff should be notified **SINOTRANS EASTERN CO.LTD EXPOSITION LOGISTICS BRANCH** in advance, quotation will be given upon request.

## VIII. Hotel Information and Room Reservation

1. The official housing partner of the fair is Times Hotel Management Co., Ltd. Please be aware that if other companies contact you for bookings, they are not authorized by CTJPA. Fair management does not have the ability to resolve disputes with other companies on your behalf.
2. Login the websites below to reserve rooms:  
<http://en.sdIm.cn/Exhibition/Hotel/752>
3. Contact  
Times Hotel Management Co., Ltd.  
Ms. Wang/ Mr. Wang  
Mobile: 86-17717902512 / 86-18901693263  
Tel: 86-21-64705363  
Fax: 86-21-64705383  
Email: times-shh@sdIm.cn